

ROUTING AND TRANSMITTAL SLIP		Date
		23 JAN 1985
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1.	ADDA	23 JAN 1985
2.	DDA	23 JAN 1985
3.	Brenda	1/23/85
4.	D/O	
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate		See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

Notes from Chuck Buzza  
and Niles. Ed.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

8041-102

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206

★ GPO : 1981 O - 361-529 (148)

## ROUTING AND TRANSMITTAL SLIP

2/19/85

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1. OL/NBPO			
2.			
3.			
4.			
5.			
Action	File	Note and Return	
Approval	For Clearance	Per Conversation	
As Requested	For Correction	Prepare Reply	
Circulate	For Your Information	See Me	
Comment	Investigate	Signature	
Coordination	Justify		

## REMARKS

#1 - FOR ACTION (See Note Below)

(THIS WAS PREPARED BY YOUR OFFICE AND DDA REGISTRY HAND-CARRIED TO THE MAILROOM ON 1 FEBRUARY SO THAT IT WOULD BE PICKED UP BY THE 4:30 POSTAL RUN. PLEASE CONTACT MR. LARRY PEACOCK BY PHONE (804) 441-6621 TO ASK HIM TO PLEASE HAVE ANOTHER LOOK. IF HE IS STILL UNABLE TO FIND OUR RESPONSE, PLEASE FILL OUT THE QUESTIONNAIRE AGAIN AND FORWARD IT DIRECT TO MR. PEACOCK.)

cc: D/LOGISTICS

STAT DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, office symbol, room number, building, Agency/Post)	Room No.—Bldg.
EC/DDA 7D18 HQS	
	Phone No.

5041-102

☆ GPO : 1983 O - 381-529 (301)

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206

EXECUTIVE SECRETARIAT  
ROUTING SLIP

TO:		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA	X			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/Pers				
14	D/OLL				
15	D/PAO				
16	SA/IA				
17	AO/DCI				
18	C/IPD/OIS				
19	NIO				
20					
21					
22					
SUSPENSE					

Remarks

Believe you have responded?

2/23/85 NBPO  
called Larry Peacock  
on 2/23 and they (GSA)  
has located the original  
submission.

3637 (10-81)  
16 Feb 85  
Date

DDA SUBJECT FILE COPY



UNITED STATES GENERAL ACCOUNTING OFFICE  
WASHINGTON, D.C. 20548

213/1

DD/A Registry

85-0264/R

February 14, 1985

The Honorable William J. Casey, Director  
Central Intelligence Agency  
Washington, D.C. 20505

Dear Mr. Casey:

On January 14, 1985, we mailed you a questionnaire related to our survey of federal efforts to improve productivity through capital investment programs. As I mentioned in my previous letter, the objectives of our survey are to develop an inventory of productivity enhancing capital investment programs in the federal government and to obtain indications of the potential for starting new programs for those agencies that currently don't have such programs.

Your response is of the utmost importance to us, but as of this date, we have not received it. If you have already returned the completed questionnaire, please disregard this letter and accept our thanks for contributing your time and knowledge.

In the event that the first questionnaire was misplaced, we have enclosed a second copy. We urge you to fill it out and return it to us in the enclosed self-addressed, postage-paid envelope as soon as possible.

Your cooperation will be greatly appreciated.

Sincerely,

William J. Anderson  
Director  
General Government Division

Enclosures

DCI  
EXEC  
REG